

MINUTES

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:32 p.m. in room 93 at the Unatego Middle/Senior High School.</p>	<p>Call to Order</p>
<p>Board members present: Clapper, Downey, McDermott, McMichael, O'Hara and Salisbury.</p>	
<p>Administrative members present: Supt. Dr. David S. Richards. CSE Chairperson Clair-O'Rourke entered at 6:33 p.m.</p>	
<p>Motion by McMichael, seconded by McDermott, to go into Exempt Session to discuss CSE recommendations at 6:33 p.m. Yes-6 No-0. Carried.</p>	<p>Exempt Session</p>
<p>Exempt Session: 6:33 p.m. - room 93.</p>	
<p>Open Session resumed at 7:00 p.m.</p>	<p>Open Session</p>
<p>Clapper, Downey, McDermott, McMichael, O'Hara and Salisbury answered roll call.</p>	<p>Roll Call</p>
<p>Absent: Treffeisen.</p>	
<p>Administrative members present: Supt. Dr. David S. Richards, Elementary Principal Mazourek, MS Principal Hoyt, HS Principal Lambiaso, Dir. Of Special Pgrms/CSE Chair Clair-O'Rourke and Clerk French.</p>	
<p>Visitors/Staff: 4</p>	
<p>President Salisbury led the Flag Salute.</p>	
<p>Motion by Downey, seconded by McMichael, to approve the Regular Board Meeting Minutes of November 20, 2017 as presented. Yes-5 No-0. Abstained-1 (McDermott). Carried.</p>	
<p>Motion by Downey, seconded by McMichael, to adopt the Agenda as presented. Yes-6 No-0. Carried.</p>	
<p><i>Public Comment:</i> None.</p>	
<p><u>Presentations</u></p>	
<p>Unatego Elementary School - K. Mazourek</p> <ul style="list-style-type: none"> • Two Veterans Day assemblies were held in November. • First grade luncheon was held in November. • Nan Gizowski met with each grade level on Math Modules. • Observations in process. • Students went to the MS/HS for Band & Chorus concert. • First & second grades will do a concert at the MS/HS next week. • Second grade luncheon in December. • STAR assembly in December. 	<p>K. Mazourek</p>

<p>Middle School – P. Hoyt</p> <ul style="list-style-type: none"> • Middle School concert will be held on Thursday. • Shelter-in-place drill was held recently. • Bus drills next week. • Progress reports will go out before Christmas. • After School One Hour Code Class in progress. • After School Robotics for students are being held. 	<p>P. Hoyt</p>
<p>High School – J. Lambiaso</p> <ul style="list-style-type: none"> • Interactive TVS were piloted at the high school. Teachers liked them. • Retake Policy – working with the Department Chairs and changes will take place next school year. • December 13th – Senior Citizens Day. • High School concert will be held December 13th. • The Senior Class will hold their breakfast at the Otesaga Hotel on December 22nd. • The Helping Hands Program is in progress. They have 8 families they will be helping. • The National Technical Honor Society at BOCES honored Trenton Gloeckler. 	<p>J. Lambiaso</p>
<p>Superintendent’s Report – Dr. David S. Richards</p> <ul style="list-style-type: none"> • Radon Testing RFP is due January 12, 2018. • Architectural Services RFP is due January 12, 2018. The building and grounds committee will review the RFPs before presentations to the Board. • Reminder CASSC Winter Workshop will be held on January 25, 2018. Three workshops will be held on communication. • Business Manager Patti Loker will present the Budget Development Calendar at the next Board Meeting. • The next Board Retreat will include the administrators and is scheduled for January 29, 2018 at SUNY Oneonta at 5:00 p.m. • The Repurposing Committee attended the Town of Otego Meeting last month. • The Town of Otego is interested in purchasing a parcel of land behind the Otego School that is adjacent to Town property. The Town is willing to split the fee for the survey. Discussion held. Dr. Richards will present a resolution at the next meeting for the Board to decide if they are interested in pursuing the matter. • The Otego Fire Department is interested in purchasing the sign in front of the Otego School. Dr. Richards will present a resolution at the next meeting for the Board to decide if they are interested in pursuing the matter. • A new Management Letter was sent on the Extra-Curricular Activity Funds by the auditors D’Arcangelo. A response will be forthcoming. 	<p>Dr. Richards</p>

<p><u>Administrative Action</u> Motion by McMichael, seconded by Downey, to approve the following resolutions as presented: Yes-6 No-0. Carried.</p> <p>There was a second reading on the following policies; Policy 5410R-Competitive Bidding and Offering, Policy 5411R-Procurement of Goods and Services, Policy 7220-Graduation Requirement/Early Graduation/Accelerated Programs and Policy 8311 Video/DVD Viewing.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.</p> <p>The Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York HEREBY GIVES NOTICE that a Special District Meeting of the qualified voters of said School District will be held at the Middle/Senior High School building in Otego, New York in said School District on the 24th day of January 2018 at 12 o'clock noon, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. Voting will be open between the hours of 12:00 o'clock noon and 8:00 o'clock p.m.</p> <p>RESOLVED that the pursuant to Chapter 472 of the Session Laws of 1998, the Board of Education of the Otego-Unadilla Central School District is hereby authorized to lease and expend therefore, including costs incidental thereto and the financing thereof, an amount not to exceed the estimated maximum cost of Eighty thousand (\$80,000), and for a term not to exceed five (5) years, the following motor vehicles: two (2) large passenger buses and two (2) small passenger school buses.</p> <p>AND, that such sum, or so much thereof as may be necessary, may be raised by the levy of a tax collected in annual installments; and that in anticipation of such tax, obligations of the District shall be issued.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Extra-Curricular appointments for the 2017-2018 school year as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Christin Schmitz substitute food service helper for the 2017-2018 school year pending fingerprinting and criminal history review as presented.</p> <p><u>Public Comment</u> R. Modinger – the Poinsettias sold by the Honor Society were beautiful.</p> <p>B. Hesse – protocol was addressed. A concern on the sign being sold to the Fire Department. It is used as a form of social media to help the public passing through for upcoming notice of meetings and activities. He feels that there is a certain amount of responsibility to the public. If the sign is purchased by the fire department there should be contingencies involved.</p>	<p>Second Reading Policies</p> <p>CSE Recommendations</p> <p>Special District Mtg Buses</p> <p>Extra-Curricular Appointments</p> <p>C. Schmitz Sub FSH</p>
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Round Table Discussion

J. McDermott - Repurposing Committee - suggested that a procedure for proposals should be addressed at their next meeting. Discussion followed. Superintendent Richards will have a representative from Hogan & Sarzynski address the Board at the next meeting. The traffic signs in Unadilla for the Elementary School should be consistent. Superintendent Richards will contact the Mayor Welch on the concern.

J. Salisbury - an overview of the Legislative Meeting held on Saturday was discussed.

Motion by McDermott, seconded by McMichael, to adjourn the meeting at 8:03 p.m. Yes-6 No-0. Carried.

Joan M. French
District Clerk

Adjournment